

**CHRIST CHURCH UNITED METHODIST
WEDDING COORDINATORS**

Christ Church Volunteer Wedding Coordinator

You will be assigned a volunteer wedding coordinator from Christ Church who will be an invaluable resource for guiding you in your wedding planning. The volunteers who serve on our Wedding Committee know our facility and are very experienced with wedding planning. They advise you on what works in our worship spaces, know what is permitted, and help you with the timing, organization and implementation of your wishes as they pertain to the actual wedding service and decoration of the worship space. They are available to meet with you during your planning process and will guide you through your rehearsal, as well as the wedding service itself. Make an appointment to meet with your Christ Church Wedding Coordinator as soon as you receive their name so he/she can begin guiding you in the early formation of your plans and answer any questions you may have. All plans for decorating and equipment and personnel placement by photographers and videographers must adhere to the church's guidelines and must be approved by your Christ Church wedding coordinator.

Outside Wedding Coordinator

If you choose to use an outside wedding coordinator in addition to the wedding coordinator at Christ Church, please make certain that your outside wedding consultant contacts your Christ Church wedding coordinator for clarification of guidelines. For the occasions of the rehearsal and the wedding ceremony, it is the Christ Church coordinator who will be in charge. Your outside wedding consultant must take direction from her. Your outside wedding consultant will need to sign this acknowledgement that he or she has read through this booklet and will adhere to all policies and procedures set forth by the church.

I understand that my outside Wedding Coordinator must comply with the guidelines in the Christ Church Wedding Booklet and must take direction from the Christ Church Wedding Coordinator.

Bride

Date

As an outside wedding coordinator/planner, I understand that the Christ Church wedding coordinator is in charge of the wedding rehearsal and the wedding ceremony and I must take direction from her and I acknowledge that I will adhere to all policies and procedures set forth by the church.

Outside Wedding Coordinator/Planner

Date